Audiology Assistant

The Audiology Clinic at The Center for Hearing and Speech is currently seeking an Audiology Assistant to join our growing team.

The Center for Hearing and Speech

- The Center for Hearing and Speech is a United Way non-profit, 501 (c)(3) organization dedicated to serving children from birth to age 18, as well as their families. The Center has three distinct focus areas: Audiology Clinic, the Speech-Language Pathology Clinic and The Melinda Webb School. Our mission is to enable children with hearing loss to reach their full potential by teaching them listening, speaking and literacy skills. Our vision is for all children with hearing loss be identified early, families will have access to medical and educational resources, and professionals will provide a supportive, learning environment where self-reliance through spoken language is achieved.

Audiology Assistant Job Responsibilities

- The Audiology Assistant must demonstrate competencies, after a comprehensive training, in performing delegated duties and responsibilities under the direct supervision of CHS pediatric audiologists. The Audiology Assistant will assist the on-site Texas-licensed Audiologist in whatever manner is legal and appropriate, allowing the audiologist to become more efficient with their clinical time. The Audiology Assistant at CHS collaborates closely with the MWS Listening and Spoken Language Pre-School, as well as the Speech Therapy clinic.
- Complete 20 hours of continuing education units every 2 years including a minimum of 2 clock hours in ethics.

Skills

- Perform basic repairs and provide routine maintenance of hearing aids and earmolds
- Perform troubleshooting on cochlear implant technology
- Assist with listening checks in the MWS
- Coordinate and track FM system technology in the MWS
- Coordinate and track loaner Hearing Aids
- Coordinate and track loaner CI equipment
- Manages donated technology – records donation, adds to loaner stock or sends to salvage
- Assists the audiologists with behavioral testing in the sound booth
- Maintains and manages qualitative clinical data on all aided testing for United Way outcomes
- Write letters of medical necessity for CI equipment and/or upgrades
- Complete equipment training with cochlear implant families after the initial stimulation
- Provide translation during audiology appointments
- Provides education to parents, teachers, and other professionals working with children with hearing impairments.
- Pulls client charts, summary of charge and prepares exam room for testing
- Packages, tracks and sends all hearing aid and cochlear implant equipment in for repair

Qualifications

- Completed/completes an approved 20-hour certification course from the Council for Accreditation of Occupational Hearing Conservation and earn a passing score on the exam.
- Texas License – CHS will provide on-site training.
- Bilingual

Compensation/Benefits

- Health & Dental Insurance
- Life Insurance
- 403 (b) Retirement Plan
- 12 Paid Holidays - 21 Paid Time Off Days
- Reimbursement for Licensing Fees

Please send your resume to Jennifer Wickesberg, Director of Audiology at jwickesberg@centerhearingandspeech.org

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